

Rule 1.08 | FORM OF A PLEADING, MOTION, OR OTHER PAPER

(a) **TYPOGRAPHY REQUIREMENTS.** Except as provided in (b), each pleading, motion, or other paper, excluding an exhibit, an attachment, a transcript, an image, or other addendum, must conform to these requirements:

Paper Size	8½ x 11 inches
Margins	1 inch
Page Numbering	Bottom center but no numbering necessary on page one
Main Text	At least 13-point, 2.0 double-spaced
Indented Quotation	At least 12-point, single-spaced
Footnote	At least 11-point, single-spaced
Typeface	Book Antiqua Calisto MT Century Schoolbook Georgia Palatino
Character Spacing	Scale: 100% Spacing: Normal Position: Normal

(b) ANOTHER PERMISSIBLE TYPEFACE. Times New Roman is permitted if the main text is at least 14-point, an indented quotation is at least 13-point, a footnote is at least 12-point, and the paper otherwise complies with (a).

(c) REQUIREMENTS FOR OTHER SUBMISSIONS. The judge can permit a party to file a tangible rather than an electronic paper or a handwritten rather than a typewritten paper. The party must use opaque, unglazed, white, unbound paper with print on only one side.