

review of the clerk's determination by not signing this part of the form:

Dated: . . . . .

Signature: \_\_\_\_\_

Print Name: \_\_\_\_\_

**FORM 2.602. DESIGNATION OF E-MAIL ADDRESS BY A PARTY  
NOT REPRESENTED BY AN ATTORNEY**

(CAPTION)

DESIGNATION OF E-MAIL ADDRESS FOR A  
PARTY NOT REPRESENTED BY AN ATTORNEY

Pursuant to Fla. R. Gen. Prac. & Jud. Admin. 2.516(b)(1)(C), I, . . . . .(name). . . . ., designate the e-mail address(es) below for electronic service of all documents related to this case.

By completing this form, I am authorizing the court, clerk of court, and all parties to send copies of notices, orders, judgments, motions, pleadings, or other written communications to me by e-mail or through the Florida Courts E-filing Portal.

I understand that I must keep the clerk's office and the opposing party or parties notified of my current e-mail address(es) and that all copies of notices, orders, judgments, motions, pleadings, or other written communications in this case will be served at the e-mail address(es) on record at the clerk's office.

. . . . .(designated e-mail address). . . . .

. . . . .(secondary designated e-mail address(es) (if any)). . . . .

CERTIFICATE OF SERVICE

I certify that a copy hereof has been furnished to the clerk of court for . . . . . County and . . . . .(insert name(s) and address(es) of parties used for service). . . . . by . . . . .(e-mail) (delivery) (mail). . . . . on . . . . .(date). . . . .

\_\_\_\_\_  
.....(signature).....  
.....(printed name).....  
.....(e-mail address).....  
.....(address).....  
.....(phone number).....

**FORM 2.603. CHANGE OF MAILING ADDRESS OR  
DESIGNATED E-MAIL ADDRESS**

(CAPTION)

**NOTICE OF CHANGE OF MAILING ADDRESS  
OR DESIGNATED E-MAIL ADDRESS**

I, \_\_\_\_\_ certify that my . . . . .(mailing address or designated e-mail address). . . . . has changed to \_\_\_\_\_  
\_\_\_\_\_.

I understand that I must keep the clerk's office and any opposing party or parties notified of my current mailing address or e-mail address. I will file a written notice with the clerk if my mailing address or e-mail address changes again.

**CERTIFICATE OF SERVICE**

I certify that a copy hereof has been furnished to the clerk of court for . . . . . County and . . . . .(insert name(s) and address(es)